

College Council Meeting Minutes

Date: 4.17.20 | Begin: 12:00 p.m. End: 1:30 p.m. | Location: Zoom Video Conference

Attendees

Cynthia Risan – Committee Chair; Shalee Hodgson – Meeting Moderator; Laura Lundborg – Recorder; 80+ Participants – faculty, staff, and Associated Student Government

Topic/Item	Presenter	Meeting Minutes
Meeting Minutes and Supporting Material		Meeting minutes contain a summary of what was presented, group Q&A, and any commitments made at the meeting. The agenda packet contains supporting material presented.
ARC Annual Report	Jennifer Anderson	The annual report on Access, Retention, and Completion Committee reviewed committee charge, members, and structure as well as policy work completed and related work to track and support student access, retention, and completion. PowerPoint presentation with details is posted online. Further information about ARC can be found on myClackamas under Resources < Committees.
Navigate – Progress Reports Tool	Jennifer Anderson	<p>Progress Reports is a tool in Navigate to provide mid-term feedback to students. It’s optional, an additional resource for faculty. A pilot group in Math and English used the tool last term – 25 faculty participated. PowerPoint presentation with details is posted online.</p> <p>Q: Are there instructions on how to use the tool and what feedback can be provided? A: Yes, on Navigate and there is a ‘how-to’ document available.</p> <p>Q: What extra time will this involve? A: The tool is optional – a couple previous users reported that it useful some processes, but may be more time consuming on others.</p> <p>Q: Does Navigate have an integration with Moodle to avoid possible double-work? A: Not now, but that is being looked into.</p> <p>Q: Do these reports go to advising for follow-up? Do they have access to the student’s dashboard? A: They have access to the notes/comments, but at this time there is not an alert generated. This is being looked at to see how best it can be used as prompts for action.</p>

<p>Navigate – Progress Reports Tool (continued)</p>		<p>Q: Can it be used to send text messages? A: Unknown, team will look into option. Q: Does this replace posting mid-term grades? A: No. Q: Does it replace faculty personal emails to students? A: No, this tool is optional, an additional resource.</p>
<p>Financial Aid Census Policy</p>	<p>Karen Ash</p>	<p>The policy on financial aid disbursement will go into effect beginning summer term. Aid will be disbursed later in term, following census date; refund disbursements begin on last business day of the third week.</p> <p>This will reduce paperwork, processing time, need for returning aid, possible fraud. If student account shows a credit balance, students can purchase books on account at CCC bookstore. PowerPoint presentation with details is posted online.</p> <p>Q: How is this being communicated to students? A: Communication will be sent to students next week. Marketing is working with Financial Aid on a website to provide information. Q: Has Financial Aid checked with other colleges on impact with marginalized students? Recommended to review process with a DEI lens. A: Will check with other schools. Also working with a financial resources committee to determine resources to assist in the event of financial hardships. Q: Will there be increase in course book reserves at CCC library, as demand might increase? A: Karen will work with Jason to look into that need.</p>
<p>Budget Update / Fiscal Impacts from COVID-19</p>	<p>Alissa Mahar & Jeff Shaffer</p>	<ul style="list-style-type: none"> • State financial forecast will be released May 20, which will provide more details about impacts of COVID-19 on budget, which will in turn impact CCC’s budget. • FY22 budget process starts this fall. May see more cuts than originally anticipated, possibly the biggest in CCC history. • Upcoming FY21 budget may appropriate funds now that were planned for future, pushing money forward now to help reduce the impact on current budget. • Invitation to upcoming budget committee meetings will be available. Details about the budget process can be found at clackamas.edu/budget-process. <p>Q: How will the student stimulus from federal government be disbursed? A: Working with other colleges to compile the best documented and fastest process.</p>

IR Dashboards Page	Lisa Anh Nguyen	<p>The IR dashboard is available to faculty and staff through Moodle and myClackamas under Resources < Internal Departments < Institutional Research. New features include infographic tab to provide data in visual format. IR is available for further training needs, questions, etc.</p> <p>Q: Has there been research on student experiences since moving courses online? A: A poll went out to students and is closing April 24, and IR is working on another survey that will help inform our work.</p> <p>Q: Can ASG have access to dashboard for research? A: No, since it has student information that must be protected.</p> <p>Q: How will surveys be sent? Can faculty post link on Moodle? A: Students will be prompted to complete when logging into Navigate and yes, Max will send the link to the faculty associations.</p>
Association Reports 1. ASG 2. Classified 3. Part-time Faculty 4. Full-time Faculty 5. Administrative Confidential		<p>ASG – Promoting student resources via Instagram.</p> <p>Classified – No report.</p> <p>Part-time Faculty – Ratified contract. Opened mid-term bargaining to address changes to working conditions and sudden move to online instruction, caused by COVID-19. Also in process of association elections. Jennifer Nickell is co-president with Leslie Ormandy.</p> <p>Full-time Faculty – Opened mid-term bargaining to address changes to working conditions and sudden move to online instruction, caused by COVID-19. Jay Leuck, George Burgess, Kathleen Hollingsworth, and Sharron Furno will join Kathryn Long on the bargaining team. Also in process of association elections.</p> <p>Admin/Confidential – The group extends their appreciation to faculty and staff for the great work that benefit students and our college. The group will meet again in May.</p>
Announcements		No report this meeting.

Upcoming Meeting Dates	Time	Location
May 1, 2020	12:00 – 1:30PM	Zoom video conference
College Council Members		
College Council Members 2019-20: Cynthia Risan (Chair), Laura Lundborg (Recorder), Tara Sprehe (AFaC), Molly Burns (AFaC), Esther Sexton (AFaC), Scot Pruy (AFaC), Andrea Vergun (AFaC), Darlene Geiger (AFaC), Bob Keeler (AS), Brian Puncocher (CS), Jennifer Miller (IEP), DW Wood (IEP), Dion Baird (ITS), Sue Caldera (TAPS), Ida Flippo (TAPS), Jarett Gilbert (TAPS), Sunny Olsen (TAPS), Josh Henson (TAPS), Joyce Gabriel (TAPS), All Association Presidents, All Deans		
College Council Minutes can be found at http://webappsrv.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings#body		